



5268 McEver Road  
Oakwood, GA 30566  
770-532-2627

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**TO OUR EARLY MORNING OR LATE EVENING SERVICE CUSTOMERS**

1. WRITE YOUR ORDER ON THIS ENVELOPE
2. LEAVE YOUR VEHICLE ON OUR LOT AND LOCKED
3. PLACE YOUR KEYS IN THIS ENVELOPE
4. DROP ENVELOPE IN MAIL SLOT IN SERVICE ENTRANCE DOOR

NAME \_\_\_\_\_ ARE YOU THE REGISTERED OWNER? YES / NO  
 PLATE/TAG NO \_\_\_\_\_ OWNER NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ MILEAGE \_\_\_\_\_  
 HAS THIS VEHICLE BEEN HERE BEFORE? YES / NO DO YOU DRIVE THIS VEHICLE DAILY? YES / NO  
 CELL # \_\_\_\_\_ WORK # \_\_\_\_\_ HOME # \_\_\_\_\_  
 EMAIL: \_\_\_\_\_ PREFERRED CONTACT METHOD \_\_\_\_\_  
 YEAR \_\_\_\_\_ MAKE/MODEL \_\_\_\_\_ COLOR \_\_\_\_\_

**USE THIS HANDY CHECK LIST**

- |  |   |
|--|---|
| <input type="checkbox"/> _____ MILE INSPECTION       | <input type="checkbox"/> _____ MILE DIAGNOSIS |
| <input type="checkbox"/> LUBRICATION                 | <input type="checkbox"/> REPLACE MUFFLER      |
| <input type="checkbox"/> CHANGE OIL & FILTER         | <input type="checkbox"/> REPAIR LIGHTS        |
| <input type="checkbox"/> CHANGE TRANSMISSION OIL     | <input type="checkbox"/> OIL LEAKS - FRONT    |
| <input type="checkbox"/> REPACK FRONT WHEEL BEARINGS | <input type="checkbox"/> OIL LEAKS - REAR     |
| <input type="checkbox"/> TUNE ENGINE                 | <input type="checkbox"/> REPLACE CLUTCH       |
| <input type="checkbox"/> RELINE BRAKES               | <input type="checkbox"/> BODY DAMAGE          |
| <input type="checkbox"/> ADJUST BRAKES               | <input type="checkbox"/> UNDERCOAT            |
| <input type="checkbox"/> OTHER WORK (Details)        |   |

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I hereby authorize the repair work herein set forth to be done by you, together with the furnishing by you of the necessary parts and other material for such repair, and agree that you are not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that you neither assume nor authorize any other person to assume for you any liability in connection with such repair; that you shall not be responsible for loss of or damage to the above vehicle, or articles left therein, in case of fire, theft or other cause beyond your control; that an express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of repairs thereto; that your employees may operate the above vehicle on streets, highways or elsewhere for the purpose of testing and/or inspecting such vehicle.

Please Sign Here \_\_\_\_\_